



Animal Services Policy

For Animals Within the City Limits of Orting
Revised 12/13/11

1. Hours of Operation and Contact Information for City of Orting Animal Services

The City will respond to animal service calls between the hours of 9 am and 4 pm, Monday through Friday, except observed holidays. To request a response during that time period call (360) 893-2219 Ext. 133. The Executive Assistant shall screen and log calls requesting a response from Animal Services and will dispatch on-call personnel. Reports of at-large dogs will be addressed when personnel is available.

The City does **NOT** respond to stray cat calls; however, the City will pay impoundment fees if a cat is humanely transported by a citizen to the Humane Society for Tacoma and Pierce County.

Animal Services will respond to after hours and weekend reports of found dogs **only** when dogs are in the physical control of a citizen. Call 253-377-0262 for after hours or weekend pick up.

All Dangerous and Potentially Dangerous Dog calls shall be immediately reported to the 911 Center for response by the Orting Police Department.

2. Responsibility For Dog Pickup and Transport to the City Kennel

Animal Services Response Process				
Weekday Animal Services Response Schedule				
Call (360) 893.2219, ext. 133 - Executive Assistant shall dispatch ALL requests for response				
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
Public Works Department (253) 405-0260	Code Enforcement Department (253) 375-3022	Code Enforcement Department (253) 375-3022	Public Works Department (253) 405-0260	Building Department (253) 893-2219, ext 124
After Hours and Weekend Animal Services Response				
Contact on-call personnel at 253.377.0262 - ONLY for dogs which are in custody				
Dangerous and Potentially Dangerous Dogs				
Call 911 Emergency for Dangerous and Potentially Dangerous Dogs				

The staff person who transports a dog to the kennel is responsible for notifying the Executive Assistant, (360) 893-2219, ext. 133, that a dog has been placed in the kennel and to immediately provide a copy of the completed **Dog Intake Form** located at the kennel. The Executive Assistant will post the information on the reader board and City website.

3. Responsibility for Maintenance of Dogs In the Kennel

The kennel is outfitted with an automatic food and water supply. The Public Works Department shall confirm that ample food and water are provided and ensure that the kennel is cleaned on a daily basis, weekdays. In the event that on-call personnel perform an after hours or weekend pickup, they shall assure that the dog has ample food and water. In all cases, reasonable attention shall be taken in regulating the living conditions for the dog, due to extremes in temperature.

4. City Policy Regarding Length of Stay In the Kennel

Dogs will be advertised as found dogs for **three working days** from time of pickup, with a goal of reuniting with owners. The information shall be posted on the reader board and website. After three working days in the kennel, dogs shall be taken to the Humane Society for Tacoma and Pierce County by on call Animal Services personnel.

5. Placement of Dogs When There Is No Available Room In the Kennel

If the kennel is full, the City will make every attempt to place dogs in foster homes, while trying to reunite the dog with the owner. If no foster homes are available, the animals will be immediately transferred to the Humane Society for Tacoma and Pierce County. The Executive Assistant shall be immediately notified when a dog is transferred to that facility.

6. Charges for Animal Control Services

Daily Kennel Fee	\$10.00 per day
Animal Services Fee (min 3 man hours) Repeat Offenders Only	\$35 per hour = \$105
Annual Dog License Fee	\$10 Unaltered Male \$15 Unaltered Female \$5 Altered Male or Female – with proof
An “Animal At Large” citation may be issued by a Police Officer if necessary (successive penalties issued based on the Orting Municipal Code).	

7. Found Dogs

The Executive Assistant will contact the owner, if possible, and advise the dog is at the City Kennel; however, unlicensed dogs must be licensed prior to return. Owners may retrieve their dog by calling (360) 893.2219, ext. 133 between the hours of 9:00 am and 4:00 pm, Monday through Friday.

For first time violations, owners shall be reunited with their pet at no charge.

For second and subsequent violations, the Executive Assistant shall charge the owner for all kennel and Animal Services fees, which shall be paid prior to release of animal. After the fees have been paid, Animal Services personnel will be notified and will release the animal to its owner. The owner may be cited for animal at-large and be issued a citation at the discretion of law enforcement.

Licenses for dogs shall be purchased at City Hall.